

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD MINUTES  
AUGUST 8, 2024**

The meeting was called to order by President D. Hall at 7:02 p.m. in the Village Municipal Center. Roll call was taken with the following members present:  
Trustees: F. Rewasiewicz, D. Hall, A. Pellegrino, C. Lampe, D. Schroeder and M. McCormack

The Pledge of Allegiance was recited.

**Appoint a Village Trustee to Preside over the Meeting in the Absence of the Village President: Motion by A. Pellegrino to appoint Trustee Debbie Hall to preside over the meeting in the absence of the Village President, seconded by M. McCormack. Motion carried unanimously.**

**Motion by A. Pellegrino, seconded by C. Lampe, to approve the July 2, 2024, Special Board Minutes as amended to reflect that D. Hall did ask the former clerk if she could talk freely to the Board and the former Clerk wanted the Board to go through training, and July 11, 2024, regular Village Board minutes as submitted. Motion carried unanimously.**

**PUBLIC COMMENT: Motion by D. Hall, seconded by A. Pellegrino to open the floor to public comments with a three-minute limit per resident. Motion carried unanimously.**

Dave Molitor read a letter from Dawn Rolain about running the concession stand next year. Carol Schroeder stated that the Village should purchase a plaque for former Village President Gary Nickerson like the one in the Boardroom and feels he should be nominated for Civic Pride. Donna Samuels inquired about the May/June minutes and when they were going to be posted. She also stated she would like to see the Village Board membership reduced to 5 from 7. She also brought up issues with cars parked in the park, the pavilion and fence painting and felt all the Village parks had not been maintained the way they should be except the Broadlands park. Sue Rewasiewicz would like to see new swings in Vets park and the current structure there fixed.

**Motion by D. Hall, seconded by A. Pellegrino to close the public comment section. Motion carried unanimously.**

**ANNOUNCEMENT OF POSSIBLE CLOSED SESSION: The Village President Announced that Village Board may go into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility**

**VILLAGE PRESIDENT REPORT:** An announcement was made that Gary Nickerson, the current Village President passed away this past Sunday. Service arrangements were read. An update

was given about the two new businesses that were approved by the Plan Commission: a heating and cooling company and a retail sales of firearms business.

**Model Alcohol Beverage Licensing Ordinance:** Trustees will be sent the link to the recorded webinar held by their attorneys to view, then this item will be readdressed.

**COM2 E-Recycling:** COM2 is offering free E-Recycling services to the Village for its residents to dispose of electronic waste. This agenda item will be referred to the Buildings and Grounds Committee.

**Training for Village Board members on Open Meetings, Open Records and Ethics:** This agenda will be tabled to research other most cost-effective formats to obtain training. Training is occurring in an neighboring community and that may be an option for some training. Training resources found during research will be sent to the Board members.

**Village Clerk\Treasurer Report to Board:** The 2024 ARPA report has been filed and the Village is now in compliance. The office is working on correcting misappropriated invoices, bills and deposits. Timeline is to hopefully have them done prior to budgeting season. Most required reports are now filed. Work is starting on organizing files, bills, property files, etc.

**Approve Management Responses for 2023 Audited Financial Statements as prepared by Schumacher Sama: Motion by F. Rewasiewicz to approve the proposed responses to be incorporated into the 2023 Audited Financial Statements presented by Acting Clerk Tamez, seconded by D. Hall. Motion carried unanimously.** The final 2023 Audit will be on the next Board agenda.

**Direct Seller's Permits for Moxie Pest Control: Motion by F. Rewasiewicz to issue Direct Seller's Permits to Gabriel Lewis Powell, Jayson McHugh, Nicolas Edwards and Derrick Toilolo on behalf of Moxie Pest Control, expiring one year from today's date, seconded by D. Hall. Motion carried unanimously.**

**Proclamation Recognizing Gary Nickerson: Motion by D. Hall to approve the Proclamation Recognizing Gary Nickerson, seconded by A. Pellegrino. Motion carried unanimously. The following was read by Debbie Hall on behalf of the North Prairie Village Board:**

**Proclamation Recognizing and Honoring the Life and Service of Gary Nickerson, Village President of North Prairie**

**Whereas,** Gary Nickerson has faithfully served the Village of North Prairie with distinction, dedication, and honor for over 30 years, including many years as the Village President; and

**Whereas,** Gary's commitment to the community has been unwavering, providing strong leadership, fostering community spirit, and working tirelessly to improve the quality of life for all residents; and

**Whereas,** under Gary's leadership, the Village of North Prairie has seen significant growth, development, and improvement in public services, infrastructure, and community engagement; and

**Whereas,** Gary was known for his integrity, kindness, and ability to bring people together, always putting the needs and well-being of the Village first; and

**Whereas,** the passing of Gary is a profound loss to the community, and his contributions will be remembered and appreciated by future generations; and

**Whereas,** the Village of North Prairie owes a great debt of gratitude to Gary for his commitment to making the Village a better place for all its citizens;

**Now, Therefore, Be It Proclaimed,** that the Village of North Prairie, on behalf of its residents, hereby recognizes and honors the late Gary Nickerson for his exceptional service, leadership, and dedication to our community.

**Be It Further Proclaimed,** that the Village of North Prairie expresses its deepest gratitude and extends its heartfelt condolences to his family, with a commitment to preserving Gary's legacy.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE (Police, Fire, Municipal Court):** The Committee is waiting for the budget submission from the Court Clerk, then a meeting will be scheduled with the other member communities.

**PUBLIC WORKS BUILDING AND GROUNDS COMMITTEE (Streets and Roads, Parks, Community Center, Civic Pride):** The Committee is working on updating fees for Village Parks and Buildings. The Civic Pride Nomination information will be posted to the Village website. The deadline to submit a nomination is October 1<sup>st</sup>. They are also working on a stormwater prevention plan with the engineer and met with them to get updates on what they will help with and various other projects including the fire department building maintenance, tennis court paint not curing correctly and pavilion painting and tree donations from the Friends of North Prairie Gardens.

**PERSONNEL AND POLICY COMMITTEE:** The committee has interviewed 2 strong candidates out of the applications they have received. They will have one more meeting to discuss them and have background checks done.

**Vacancy of Village President Position Pursuant to Section 17.24 Wis. Stats: Motion by A. Pellegrino to appoint Debbie Hall to fulfill the remainder of the President's term which**

**expires in April of 2025, seconded by D. Schroeder. Motion carried unanimously.** Statutes allow for a trustee to be appointed to as Village President to fulfill the remainder of the term or a special election could be held. The Trustees felt it would be too costly to hold an election especially since the current expires in less than a year.

**Protective Services Committee Members and Appointment of Chairperson: Motion by D. Hall to reduce the number of members on the Protective Services Committee to 3 from 4, seconded by D. Schroeder. Motion carried unanimously.** All other committees in the Village have 3 members. Unsure why this committee was 4 members, but it may have occurred during the fire department merger.

**CLOSED SESSION: Motion by D. Hall, seconded by A. Pellegrino, to go into closed session pursuant to Wisconsin Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Motion carried unanimously on a Roll Call vote: F. Rewasiewicz– aye; D. Schroeder – aye; C. Lampe – aye; D. Hall – aye; A. Pellegrino – aye and M. McCormack – aye.**

Here discussion was had pertaining to the above referenced matter.

**Motion by F. Rewasiewicz, seconded by A. Pellegrino, to reconvene into Open Session at 9:27 p.m. Motion carried unanimously on a Roll Call vote: F. Rewasiewicz– aye; D. Schroeder – aye; C. Lampe – aye; D. Hall – aye; A. Pellegrino – aye and M. McCormack – aye.**

**Motion by D. Hall to approve offering the candidate chosen in Closed Session the position of Administrator Clerk-Treasurer pursuant to the parameters as approved by the Village Board during that session, seconded by A. Pellegrino. Motion carried 4-2 (D. Schroder and A. Pellegrino voted against).**

**Ordinance Creating the Administrator Clerk/Treasurer Position: Motion by D. Hall to adopt Ordinance 05-2024 which creates the position of Administrator with the ability to combine it with the Clerk-Treasurer position but also allows for uncombining of it as well as presented, seconded by F. Rewasiewicz. Motion carried unanimously.**

#### **FINANCE AND FEE/ARPA RECONCILIATION COMMITTEE:**

**The Committee decided to leave the bulk water as is (\$120) for now. They are also working on managing the 2025 budget process so it will be more streamlined. Budgets are due to the committee by September 1, 2024.**

#### **Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz , seconded by D. Hall, to approve July 2024 payroll checks 19350 – 191371 and 19405 for a total of \$23,872.64, Federal, State and Deferred Compensation ACH**

**total: \$10,587.91, A/P checks 19372 – 19404 for a total of \$56,637.99, for a grand total of checks \$91,098.54 as recommended by the Committee. Motion carried unanimously.**

**Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works filed for the record.**

**Motion by A. Pellegrino, seconded by M. McCormack to adjourn at 9:38 p.m. Motion carried unanimously.**

Respectfully Submitted  
For the Board  
Gail Tamez