

**JULY 31, 2024 MEETING MINUTES
PERSONNEL AND POLICY COMMITTEE
VILLAGE OF NORTH PRAIRIE**

Call to Order: 7:04 a.m.

Roll Call: Present – Frank Rewasiewicz, Mike McCormack, Deborah Hall
Others Present - None

Announcement of Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically to review resumes and interview applicants for employment for the Administrator/Clerk/Treasurer position in the Village of North Prairie; and, per Wisconsin State Statute §19.89, No member of the Village Board may be excluded from the closed session, however only committee members are allowed to speak or further participate during the closed session of the meeting.

1. Discussion and/or action as necessary: Approval of July 30, 2024 meeting minutes. **Motion by F. Rewasiewicz; second by D. Hall to approve the meeting minutes; motion carried.**
2. Discussion and/or action as necessary: Policy regarding any Village elected official's absenteeism with recommendation to the Village Board. **D. Hall stated she is waiting for a response from the Village Attorney regarding the procedure for Village President Nickerson's absence due to his incapacitation. Item tabled.**
3. Discussion and/or Action: Motion to go into closed session pursuant to WI Statute SS 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to recommend hiring an Administrator/Clerk/Treasurer candidate. **Motion by Deborah Hall, second by Frank Rewasiewicz to go into closed session. Roll call vote.: Frank Rewasiewicz – yes; Mike McCormack – yes; Deborah Hall – yes.**
4. Motion to reconvene into open session. **Motion by Deborah Hall, second by Frank Rewasiewicz to reconvene into open session; motion carried.**
5. Discussion and/or action as necessary: Ordinance creating Village Administrator position with recommendation to the Village Board. **Committee discussed presenting the Village Board with the ordinance for consideration at the Board's monthly meeting in August; D. Hall provided draft ordinance for the committee members review and comment.**
6. Discussion: Confirm next meeting date. **Next meeting date TBD.**
7. Motion to adjourn. **Motion to adjourn by D. Hall, second by M. McCormack to adjourn at 8:54 a.m.; motion carried.**

Submitted August 5, 2024
Deborah Hall