

**AUGUST 6, 2024 MEETING MINUTES  
PERSONNEL AND POLICY COMMITTEE  
VILLAGE OF NORTH PRAIRIE**

Call to Order: 7:05 a.m.

Roll Call: Present – Frank Rewasiewicz, Mike McCormack, Deborah Hall  
Others Present - None

**Announcement of Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically to review resumes and interview applicants for employment for the Administrator/Clerk/Treasurer position in the Village of North Prairie; and, per Wisconsin State Statute §19.89, No member of the Village Board may be excluded from the closed session, however only committee members are allowed to speak or further participate during the closed session of the meeting.**

1. Discussion and/or action as necessary: Approval of July 31, 2024 meeting minutes. **Motion by F. Rewasiewicz; second by DM. McCormack to approve the meeting minutes; motion carried.**
2. Discussion and/or action as necessary: Ordinance creating Village Administrator position with recommendation to the Village Board. **Committee discussed and reviewed the draft ordinance for the creation of this position; Motion by D. Hall; second by M. McCormack to recommend the Village Board approve the draft ordinance as presented; motion carried.**
3. Discussion and/or action as necessary: Policy regarding any Village elected official's absenteeism with recommendation to the Village Board. **D. Hall stated that an elected official's absenteeism due to incapacitation is governed by State Statute. No action taken**
4. Discussion and/or Action: Motion to go into closed session pursuant to WI Statute SS 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to recommend hiring an Administrator/Clerk/Treasurer candidate. **Motion by Deborah Hall, second by Frank Rewasiewicz to go into closed session. Roll call vote.: Frank Rewasiewicz – yes; Mike McCormack – yes; Deborah Hall – yes.**
5. Motion to reconvene into open session. **Motion by Deborah Hall, second by M. McCormack to reconvene into open session; motion carried.**
6. Discussion: Confirm next meeting date. **Confirmed for August 7, 2024 @ 1:45 p.m.**
7. Motion to adjourn. **Motion to adjourn by D. Hall, second by M. McCormack to adjourn at 9: 34 a.m.; motion carried.**

Submitted August 7, 2024  
Deborah Hall