

KETTLE MORAINÉ FIRE BOARD MEETING MINUTES

Approved
October 24, 2024

Call to Order: President R. Spurrell called the meeting to order at 6:30 pm on October 24, 2024, at North Prairie Municipal Building, 130 N. Harrison St, North Prairie.

Roll Call: C. Mommaerts, G. Planning, B. James, C. Wood, D. Hall, and R. Spurrell were all present. J. Davis was excused.

Pledge of Allegiance: R. Spurrell led the Pledge of Allegiance.

Discussion/action as necessary to approve minutes from September 26, 2024: Motion by C. Wood to approve. Motion seconded by D. Hall. All in favor. Motion carried.

Citizen comments/concerns: no action will be taken on any items brought forward: None.

Discussion/action as necessary to approve the financial report and monthly account payables: D. Hall asked if it was typical to have a negative balance in the transaction detail account. R. Spurrell stated that is showing the account payables, checks that are sent out. D. Hall was also wondering if the Village of North Prairie has been billing KMFD for our portion of the We-Energies bills. C. Cliffgard stated that we have not received any bill for We-Energies from the Village of North Prairie since Ginger has left and will let D. Hall know the last month, we paid a bill. Motion by C. Wood to approve the financial report and monthly account payables. Motion seconded by C. Mommaerts. All in favor. Motion carried.

Report from Administrative Assistant: C. Cliffgard wanted to make a correction from last month's meeting regarding the question J. Davis had about the Non-Budgeted account. C. Cliffgard stated she had put the W-2 penalty payment from 2021 into the Non-Budgeted account, and asked if the board would prefer it to be put into the Taxes account, which is where the other tax penalties and payments have been going or leave in the Non-Budgeted account. R. Spurrell replied yes to moving the payment to the Taxes account to keep it consistent.

Discussion/action regarding implementing the third shift premium pay: Motion by R. Spurrell to start 3rd shift premium when the department is ready. Motion seconded by C. Wood. D. Hall asked what was going to be left in our payroll, and if we start this will it put us over. Chief D. Nottling stated that if we start the 3rd shift on November 1st, the total would be roughly \$18,000 for the remainder of the year. R. Spurrell mentioned we are on pace to have \$30,000 left in payroll so this will not take us over, and that he would have second thoughts if it did. C. Mommaerts asked if this would leave someone at the fire station at least until 9pm-10pm. Chief D. Nottling stated once this gets started, it would be a 3rd shift position from 6pm-6am so we would essentially have 24-hour coverage in the fire house. D. Hall asked if Chief D. Nottling would be able to give the board a report at the end of the year showing how many shifts were covered, he replied yes. No further discussion. All in favor. Motion carried.

Discussion regarding the Eagle Fire Audit: C. Mommaerts wanted this on the agenda to figure out where we are at with the audit. She stated that this money had been allocated for the last two years to make up for the shortfalls. C. Cliffgard stated she has emailed Wendi at Baker Tilly several times and there has been no response. Discussion only.

Chief's Monthly Report: Chief D. Nottling gave his report to the board. He stated as of October 23, 2024, we are at 448 calls, Engine 33 is still out of service, with parts on order, all apparatus has passed pump testing, and nighttime staffing continues to be an issue. He also mentioned that the pancake breakfast is scheduled for

October 26th from 7am-11am. Chief D. Nottling wanted to thank the Fire Board for their assistance and support with the budget. Lastly, he asked who is responsible for taking care of the plumbing issue at Station #33. R. Spurrell said for us to call and schedule them to come out, then we should give the bill to the building committee.

R. Spurrell mentioned the next Fire Board meeting will be on Thursday, November 21, 2024.

D. Hall asked Chief D. Nottling what the plan is for the referendum. Chief D. Nottling thinks this is something that needs to be discussed as a board, then they will have to advocate to their municipalities if this were the direction we would like to go.

Motion to adjourn: C. Mommaerts mentioned the boat needs to be picked up and the Lake District would like to donate their AED machine to KMFD, which was purchased by the Yacht Club. C Mommaerts thought we could possibly store the AED machine at Eagle Springs Pub since they are close to the boat launch, she will reach out to Kirk and see if he would be willing to donate a cabinet for it. Chief D. Nottling wanted to mention that he was contacted by Scott Dooley, owner of Knuckleheads / Rustix and they are putting together a pub crawl fundraiser for Kettle Moraine Fire District, and the proceeds will benefit the district. No further discussion. Motion to adjourn by D. Hall. Motion seconded by C. Mommaerts. All in favor. Motion carried. R. Spurrell adjourned the meeting at 6:59pm